# TOWN OF GREENVILLE ORDINANCE NO: 2020-TR-07

### WORK ORDER NO. 2020-01

#### **Historic Preservation Commission Assistance**

Date: 3-9-2020

In accordance with the General Services Agreement between the Town of Greenville acting thru the Town Council (OWNER), and Jacobi, Toombs and Lanz, Inc. (CONSULTANT), dated 3-9-2020, this WORK ORDER is the written authorization to the CONSULTANT to provide the work described herein, in accordance with the attached schedule, and not-to-exceed fee.

<u>Work</u>: The Work shall be as described in Section A of this Work Order. CONSULTANT shall furnish all labor, materials, supplies, equipment, supervision and services necessary for and incident to the performance of the Work. CONSULTANT represents that it has thoroughly reviewed the Work and the General Services Agreement and that it accepts the Work and the conditions under which the Work is to be performed.

<u>Schedule</u>: The Schedule shall be set forth in Section **B** of this Work Order. CONSULTANT represents that the Schedule is reasonable and achievable.

Payment Terms: Payments to the CONSULTANT shall be as described in Section C of this Work Order.

<u>Terms and Conditions</u>. The terms and conditions of the General Services Agreement referenced above shall apply to this Work Order. This Work Order also incorporates all of the terms and conditions required to be included in it by the General Services Agreement.

**CONSULTANT:** 

Jacobi, Toombs, and Lanz, Inc.

OWNER:

Town of Greenville, Indiana

9706 Clark Street
Greenville, In. 47124
(812) 923-9821

By
Greg Redden, Town Council President

Witness

Witness

1829 East Spring Street
New Albany, In. 47150
(812) 945-9585

By
Michael C. Harris, P.E., Vice President

Witness

Witness

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## WORK ORDER NO. 2020-01

## SECTION A - DESCRIPTION OF THE WORK

Jacobi, Toombs and Lanz, Inc. (JTL) shall provide Professional services for the project "Historic Preservation Commission Assistance".

JTL will draft the required ordinances for adoption by the Town Council creating the Greenville Historic Preservation Commission.

JTL will assist in the development and mapping of the Greenville Historical District.

Deliverable to the Town of Greenville will consist of draft and final Ordinances creating the Town of Greenville's Historic Preservation Commission and Historic District Map(s).

#### SECTION B - SCHEDULE

Project completion by June 30, 2020.

### SECTION C - PAYMENT TERMS

Work under this Order shall be on an hourly, not-to-exceed basis of \$2,500.00 (Two Thousand Five Hundred Dollars). The Consultant shall submit invoices on a monthly basis for services performed during the prior month.