



Town of Greenville
P.O. Box 188, Greenville, Indiana 47124-0188
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NOTICE of PUBLIC HEARING

THE GREENVILLE TOWN COUNCIL will be discussing an ordinance for adjusting, implementing and increasing non-essential rates for Greenville Municipal Water Utility. Whereas the Town Council is the entity responsible for fixing and approving rates and charges for the Greenville Municipal Water Utility pursuant to I.C. 8-1.5-3.

ORDINANCE 2022-WO-008 CONCERNING DEVELOPER APPLICATION FOR THE GREENVILLE WATER UTILITY

To be held on June 6, 2022 at Greenville Town Hall, 9706 Clark Street, Greenville IN 47124 at 6:00 PM

GREENVILLE TOWN COUNCIL

By: Jack Travillian
Clerk of the Council

Posted May 12, 2022



Greenville Water and Wastewater Utility Service Application

Checklist & Fees

1. Complete the attached application including all required signatures.
2. Submit a digital sketch or map identifying the location of the property with a North arrow.
3. Submit one (1) digital set of the primary plat and construction drawings and any support materials identifying all utilities on and adjacent to the property. Plans should:
 - a. Be in PDF format
 - b. Be stamped by a Professional Engineer
 - c. Show the street location(s) and profiles with the public utility lines and the proposed utility connections to an existing utility line or stub
 - d. Include average and peak flow calculations
4. Any required easements shall be provided to gain access to utility infrastructure and recorded prior to final approval.
5. Pending review of the proposed plans, Greenville Water and/or Wastewater Utilities will determine if the application is approved, declined, or needs further changes or information. Prior to approval, a final invoice with all required fees will be sent to the applicant. Once payment has been received, Greenville Water and/or Wastewater Utilities will issue the application approval.
6. See Greenville Water and/or Wastewater Utilities' **Water & Sanitary Sewer Standards** Section 1 – General Requirements for more detailed information.
7. Upon completion of construction, submit the following additional completed documents:
 - a. One (1) complete digital set of as-built drawings in PDF, and shapefile (.shp), and AutoCAD (DWG) file formats.
 - b. Release of Liens
 - c. Maintenance Bond (if required)
 - d. Transfer of Ownership

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Development Type	Engineering
Residential (less than 20 lots)	\$1500
Residential (greater than 20 lots)	\$2000
Commercial (less than 5 acres)	\$1500
Commercial (more than 5 acres)	\$2000
The fee covers 2 reviews (initial submittal and one resubmittal) and incorporating the development into the hydraulic model if needed. Time spent on additional reviews will be charged to the developer directly based on the Utility engineer's hourly rate schedule	

Please type or print legibly and complete all sections.

Applicant

Name: _____
Company: _____
Address: _____
City/Town: _____ State: _____ Zip: _____
Contact Phone: _____ E-mail address: _____

Property Owner-Please complete if other than applicant

Name: _____
Address: _____
City/Town: _____ State: _____ Zip: _____
Contact Phone: _____ E-mail address: _____

Property Location: Attach map that indicates the location of the subject property to this application.

Legal Description: To be separate sheet included with this application.

[Type here]

[Type here]

Property Owner Authorization to Seek Utility Service:

I/We, _____, do hereby certify that I/We am/are the owner(s) of the property described above and on the attached legal description, and do hereby freely and voluntarily authorize and give consent to the above-named applicant to seek utility service from Greenville Water and/or Wastewater Utilities for said described property.

I (We) also understand that the application may incur the fees associated with engineer review and/or construction management review and required inspections. Fees for engineer review and/or construction management review and required inspections are the direct responsibility of the applicant payable directly to the Greenville Water and/or Wastewater Utilities at rates set out by various agreements and/or included in this application, for services, inspections, reports, and the like required by the utility.

Date _____ Signature of Owner(s) or Agent _____

Date _____ Signature of Owner(s) or Agent _____

STATE OF INDIANA }
 } SS:
COUNTY OF _____ }

Subscribed and sworn to before me this _____ day of _____, 20_____

Notary Public: Signature _____ Notary Public: Printed Name _____

My Commission Expires: _____ Residing in _____ County

[Type here]

[Type here]

Developer Proposal to Construct and Dedicate Water & Sewer Facilities

Project Name _____

Date _____

Owner/Developer _____

Engineer Company _____

Contact Name/No. _____

Contact Name/No. _____

Address _____

Address _____

City/Zip Code _____

City/Zip Code _____

Single Family-No. of Lots _____

Multifamily-No. of Units _____

Commercial-No. of Parcels /Units _____

PROPOSED INFRASTRUCTURE

WATER MAINS			SEWER – GRAVITY/FORCE MAIN		
Size	Type	Linear Foot	Size	Type	Linear Foot
WATER VALVES			SEWER MANHOLES		
Size	Type	Quantity Each	Size	Type	Quantity Each
WATER HYDRANTS			SEWER LIFT STATION		
Size	Type	Quantity Each	Property Address		
WATER SERVICES			SEWER LIFT STATION STRUCTURE		
Size	Type	Quantity Each	Fence		
AIR RELEASE VALVES			Control Panel		
Size	Type	Quantity Each	Wet well		
MISCELLANEOUS			SEWER SERVICES		
			Size	Type	Quantity Each

The undersigned Owner/Developer (the "Developer") hereby expresses its intent to construct, for the above-described development, water and sewer facilities (the "Facilities") represented by the attached plans and specifications and upon completion, to dedicate them to Greenville Water and/or Wastewater Utilities.

As a condition to Greenville Water and/or Wastewater Utilities acceptance of these Facilities, our engineer will coordinate all phases of design and construction with Greenville Water and/or Wastewater Utilities. In addition, we will notify Greenville Water and/or Wastewater Utilities at least three (3) working days prior to start of construction of the Facilities. Greenville Water and/or Wastewater Utilities shall have the right to enter upon the Developer's property for the purpose of inspecting construction of the Facilities throughout the progress of the project.

Upon completion, Developer will furnish record drawings of the completed work and agrees to submit a "Dedication of Infrastructure" acceptance package to Greenville Water and/or Wastewater Utilities, legally transferring the improvements to Greenville Water and/or Wastewater Utilities. Any cost for the transfer of developed infrastructure, if any, will be paid upon complete inspection, review, and acceptance of said infrastructure. Developer understands that if Greenville Water and/or Wastewater Utilities finds that the completion of the work based upon the record drawings and inspections by Greenville Water and/or Wastewater Utilities complies with their *Water and Sanitary Rules & Standards* and all conditions of extension of service are met, the work will be approved for Final Acceptance by Greenville Water and/or Wastewater Utilities. Conditions of extension of service shall include receipt of all documents as noted in the *Water and Sanitary Rules & Standards* at the time of completion of construction, which may include review of asset utilization and/or details regarding occupancy of project.

Developer understands that the warranty for the system begins on the date the acceptance letter is written by Greenville Water and/or Wastewater Utilities and extends for a period of one (1) year from that date plus additional time per any required Maintenance Bond. In addition, Greenville Water and/or Wastewater Utilities will be unable to provide any of the infrastructures as a point of connection for any new construction or perform locates of service until the transfer of ownership is complete.

Developer acknowledges receipt of the *Water and Sanitary Standards* outlining the steps necessary for this construction and agrees to adhere to those procedures as a condition to receiving Greenville Water and/or Wastewater Utilities services. Developer also agrees that should the project utilize capacity provided by a previous project which is the subject of a cost recovery program, we will pay any and all fees due thereunder.

Developer has investigated and disclosed all existing easements within the property and provided that information to the design engineer for inclusion into the design drawings. Further, Developer recognizes that the use of, or encroachment into, any Greenville Water and/or Wastewater Utilities easement is subject to specific review and approval by Greenville Water and/or Wastewater Utilities.

Developer understands if transfer of ownership, land use, number of planned units, or other changes deemed significant by Greenville Water and/or Wastewater Utilities, shall require additional evaluation, such change must be submitted in writing to Greenville Water and/or Wastewater Utilities within 30 days. Developer understands that non-adherence to the steps outlined in the *Water and Sanitary Standards* and changes in design made after Greenville Water and/or Wastewater Utilities has issued construction approval, may result in disruption of utility service(s) and transfer of the Facilities.

Signature of Developer/Owner	Print Name	Date: _____
Signature of Witness	Print Name	Date: _____
Signature of Notary	(Affix Seal)	Date: _____

My Commission Expires: _____

[Type here]

[Type here]

We certify that the plans and specifications attached herewith have been designed by me or individual(s) under my direct supervision. In addition, we are aware of and will follow Greenville Water and/or Wastewater Utilities procedures for design, construction, and "Dedication of Infrastructure" of the water and sewer facilities. All easements identified by the Owner/Developer have been clearly depicted on the utility plan sheets.

Signature of Engineer

_____ Date: _____

Print Name

(Affix Seal)

Indiana Professional Engineer No.

_____ Date: _____

Signature of Greenville Water and/or Wastewater Utilities Authorized Person

Print Name